



Please Print NEATLY (Other than signature)! EVERYONE should fill out top portion.

Instructions:

- If you have not previously submitted an autopayment form, please continue and fill out ALL information.
- If you *HAVE* completed a form in a previous year, please simply read and fill out the top portion. It is not necessary to write your account numbers again, if there are no changes.

*By checking this box, I certify that my bank information from the *previous year* is current and up to date. I also grant permission to Rachel D's Dance Studio, to automatically withdraw payments for the existing dance year, and wish to continue using the previously submitted information, for my automatic payment in the current year. The updated monthly payment amount is:

\$ _____

Dancer (s) First and Last Name: _____

Adult/Guardian responsible for payment: _____

(PRINTED NAME – PLEASE PRINT NEATLY!)

Adult/Guardian's signature authorizing payment: _____ Date: _____

ACH Authorization Form

CREDIT/DEBIT AUTHORIZATION FORM

I (we) hereby authorize _____ (THE COMPANY) to initiate entries to my (our) checking/savings accounts at the financial institution listed below (THE FINANCIAL INSTITUTION), and, if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remain in effect until THE COMPANY is notified by me (us) in writing to cancel it in such time as to afford THE COMPANY and THE FINANCIAL INSTITUTION a reasonable opportunity to act on it.

(Name of Financial Institution)

(Address of Financial Institution - Branch, City, State, & Zip)

(Signature)

(Date)

(Name - PLEASE PRINT)

(Address - PLEASE PRINT)

Set Amount: _____ or Maximum Amount: _____

Financial Institution Routing Number: _____

Checking/Savings Account Number: _____

These numbers are located on the bottom of your check as follows:

Ⓜ 1 2 3 4 5 6 7 8 9 Ⓜ 1 2 3 4 5 6 7 8 9 0 1 2 3 Ⓜ
Routing Number Account Number